



## **Volume 2 - ANNEX D (UA EMERGENCY OPERATIONS CENTER - UAEOC- EQUIPMENT AND SUPPLIES)**

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**Equipment and Supplies for the Alternate EOC, USA Building 300A Rooms 104, 106 and A213 should include:**

### **General**

ICS vests: IC, PIO, Safety, Liaison, Operations, Planning, Logistics, Finance, Scribe

Notebooks for each ICS position

First aid kit

Water cooler and water

Microwave oven, Refrigerator, Coffee Maker, Toaster

Campus telephone directory and local telephone directory to include Yellow Pages

6 Telephones

11 WorkStations running Windows 2000 Operating Systems

10 Spare WorkStations (in vault on 5<sup>th</sup> floor)

1 Ricoh Printer/Copier

4 boxes of 8 ½ x 11 paper for Printer/Copier

1 Toner Cartridge for Printer/Copier

1 TV and VCR combo

2 large garbage cans

1 two wheel dolly

1 four wheel cart

2 100ft extension cords

4 Surge Protectors

25 data cables (35, 50, 75 and 100 ft lengths)

Pens, Pencils, Markers, Tape (Scotch, Masking and Two Sided)

8 boxes of Floppy Disk

1 – 50 pack CD-R disk

1 – 10 pack CD-RW disk

Staplers and Staples

Batteries (AA, AAA, 9 Volt)

Writing pads and removable self-stick pads

4 boxes of Kleenex

Cleaning supplies ( wipes, Windex, alcohol, screen cleaner, Lysol cleaner)

### **Rooms 104 and 106**

20 Tables

47 Chairs

4 internet connections 10/100 (in the room)

1 telephone jack

1 sink with running water

1 automatic big screen

1 cable TV connection

2 white boards

1 Proxima projector

### **Room 213**

2 internet connections 10/100

1 conference table

16 chairs

2 tables

1 workstation running windows 2000

1 workstation table

1 pull down screen

- 1 Proxima projector
- 1 white board
- 1 cable TV connection
- 1 Teleconference telephone pod.
- 1 Flip chart

Markers for flip chart and white board

**Needed Supplies/Equipment:**

- A. Two portable hand radios (at least).
- B. Portable public address system (bullhorn).
- C. Flashlights
- D. Hardhats
- E. Portable projector
- F. Large TV(s)
- G. Maps (city and campus)
- H. Qwest Telephone line (outside line, not campus switch)

**ON HAND Equipment and Supplies for the Primary EOC, Administration – Regents Room:**

- 1 internet connections 10/100
- 1 telephone connection with telephone set
- 1 extension cord
- 1 ethernet connection cord
- 1 conference table
- 25 chairs
- 2 tables
- 1 workstation table
- 1 pull down screen
- 1 television set
- 1 vcr
- 1 white board
- 1 cable TV connection
- 1 Flip chart

Markers for flip chart and white board

# UA EOC Set up

