



**Volume 2 - APPENDIX 2
(POLICE AND SECURITY SUPPORT)
TO
ANNEX E (PLANNED RESPONSE ACTIVITIES-UA OPERATIONAL SUPPORT)**

BACKGROUND

The purpose of this plan is to minimize any disruption of essential life and safety services provided by the University of Arizona Police Department to the University community in support of its mission. Many additional resources exist, both within and outside the University that support our function in any given disaster recovery efforts.

UAPD maintains a 24-hour operation in the following service areas for the main campus:

- Police patrols and response to calls for law enforcement service and public assists.
- Dispatch and 9-1-1 services.
- Monitoring of University alarms.

Due to this type of operation UAPD will most likely be the first University Department notified of a disaster that has personnel immediately available to respond.

UAPD maintains a remote assignment of police personnel at the Mount Graham International Observatory in Graham County Arizona. The MGIO is a remote astrological observation site that is active in scientific research and also continues to be under construction. Police personnel have been assigned to this duty station to provide law enforcement services, site security, medical first responder capabilities and fire fighting response. MGIO personnel maintain close liaisons with local law enforcement, US Forest Service and Steward Observatory personnel.

OBJECTIVES

The primary objective of the UAPD's disaster plan annex is the restoration of University operations through the continual provision of emergency, law enforcement and security services throughout the event and specific to the event within its capabilities.

This objective is met through the use of UAPD operating policies and procedures that are maintained and updated as necessary. The UAPD maintains specific policies and procedures that identify responsibilities and activities to be performed during an identified disaster or other high impact event. The policies and procedures are available 24/7 to on-duty UAPD personnel to facilitate and coordinate first responder responsibilities and notifications. These policies address UAPD actions in the department's policies and procedures, primarily in UAPD Policies and Procedures, Section 19.

In all disasters UAPD will manage its participation through the use of the Incident Command or Unified Command System.

PLAN ORGANIZATION

The succeeding paragraphs identify this unit's procedures and requirements that are in place to cope with a major emergency.

CONTINUAL READINESS

The University of Arizona Police Department maintains all its resources in a state of continual readiness to facilitate both immediate and subsequent responses of personnel and equipment in support of any disaster management and recovery activities. This readiness is accomplished through mandated inspections of equipment and personnel and making necessary purchases of additional equipment to meet the needs of the Department in providing emergency services. This level of readiness applies to both Tucson and MGIO.

UAPD also provides continuing training to its personnel regarding first aid, Incident Command and participates in disaster drills in order to evaluate its capabilities and make necessary adjustments. UAPD continues to be a part of the UA Campus Emergency Response Team (UACERT) and provides training of other departments on campus concerning the use of Incident and Unified Command Systems during disasters.

PRE-DISASTER WARNING

The UAPD has access to various sources and maintains numerous liaisons with resources inside and outside the University in order to provide a "watch period" for pre-disaster events. These resources include:

- The National Weather Service.
- US Forest Service.
- Arizona Criminal Justice Information System- ACJIS.
- Arizona Criminal Information Center- ACIC.
- National Crime Information Center- NCIC.

- Various law enforcement agencies, local, state and federal.
- Other UA Departments.
- Arizona Counter Terrorism Information Center.

No watch or warning periods can be identified for events such as fire, explosions, haz/mat spills, building collapse or fire. UAPD will most likely be the first responding UA Department to such incidents and will be required to immediately begin assessing the impact of the event in order to evaluate action to be taken and resources to be requested.

WATCH PERIODS

In certain incidents, watch periods may exist as established by outside sources such as the National Weather Service for weather related incidents or the Department for Homeland Defense in cases of enhanced levels of threat of terrorism. MGIO personnel will depend upon the US Forest Service for forest related issues such as fire danger and active fire incidents that could pose a threat to University assets at the observatory site.

UAPD may institute watch periods concerning incidents of civil unrest or other incidents where human dynamics make it possible to do so. During this time, UAPD will make preparations to address and mitigate an incident where immediate intervention may not be reasonable or possible. At all times safety considerations to life will be paramount.

UAPD will also coordinate with outside law enforcement agencies to ensure appropriate levels of response, when needed, are available if UAPD resources are not sufficient.

DISASTER IMPACT

During an actual disaster or other high impact event, UAPD may suspend normal activities within certain UA perimeters in order to facilitate safety or mitigation of damage, which is conducive to the timely restoration of normal operations. These types of activities may include:

- Building evacuations coordinated with building monitors or other necessary personnel.
- Diversion of traffic or establishment of emergency traffic lanes in and out of campus.
- Perimeter security.

UAPD may also suspend normal department activities in order to provide resources to concentrate on disaster recovery. These activities may include low priority calls for key services, provision of police officers and police aides for security at special events, department training, crime prevention activities and

other non-critical functions. UAPD may at anytime modify existing schedules of personnel in order to provide maximum resources in support of any disaster recovery.

STAFFING REQUIREMENTS

UAPD maintains minimum staffing levels 24/7 for normal campus operations. MGIO operations attempt to maintain staffing 24/7 as much as possible given the limited personnel resources assigned to the area.

Each incident of disaster recovery will require objective evaluations regarding degrees of staffing and requirements for skill levels that UAPD personnel do not possess. This evaluation may also require shift modification in order to maximize personnel resources during an event while minimizing physical impacts on affected personnel.

Since UAPD's primary function during any disaster recovery event is the preservation of life and mitigation of safety issues, job functions within the police officer job classifications of UAPD cannot be suspended.

UAPD has available other civilian positions which normal job functions may be suspended, in order to provide necessary support for emergency service activities provided by UAPD. These positions are mainly comprised of office staff. UAPD, including MGIO operations, maintain the ability to call in additional staff and outside resources should the incident require it.

The UAPD has an Inter-Governmental Agreement with the Tucson Police Department for campus incidents that exceed UAPD staffing response capabilities.

For those incidents occurring with Graham County in connection with the Mount Graham International Observatory, UAPD maintains IGAs with the Graham County Sheriffs Department, US Forest Service, Arizona Game and Fish and Graham County Regional Hospital.

Regardless of location, UAPD may request mutual aid in absence of an IGA in order to meet its objectives on those properties under the control and jurisdiction of the Arizona Board of Regents.

NECESSARY SUPPLIES

UAPD maintains an extensive quartermaster system and policies governing emergency purchases to provide supplies to personnel deployed during disasters or other unusual occurrences. Supplies maintained include but are not limited to:

- Evidence collection supplies.

- Barricades, cones and road flares.
- Riot control agents and equipment.
- Office supplies.
- Computer back up.
- Communications equipment.

Critical Department assets are identified and measures are currently in place for their protection. These critical assets include:

- Radio repeater sites.
- Vehicles.
- Central dispatch capabilities of personnel.
- 9-1-1 System.
- Fire and Intrusion alarms.
- Police Records.
- Police Property & Evidence.
- UAPD Headquarters.
- Back up electric generation for UAPD Headquarters.
- Mobile Police Command Post with radio interoperability.

Assets are maintained through routine inspection, physical and mechanical security measures, uninterrupted power sources and on-site generation of electricity. A back up generator capable of indefinite operation via natural gas supports the UAPD headquarters. Should the generator become disabled an uninterrupted power source (UPS) can maintain operations for approximately 15 minutes allowing alternative communications to be established. Communication capabilities are supported by a back up transmitter on site and incoming 9-1-1 calls can be transferred to the Tucson Police Department for response should incoming lines become inoperable. The Mobile Police Command Post can be used as a remote communications center in the event that the UAPD main dispatch center is rendered incapacitated. Two predetermined locations exist currently that would allow for limited telephone capabilities and shoreline power connections.

UAPD possesses no capability in-house for the housing or feeding of personnel during long deployments. UAPD would depend upon outside disaster relief organizations such as the Red Cross for such resources. UAPD does maintain the ability through the conversion of specific areas within the department to provide sleeping quarters should it become necessary. All employees have access to personal lockers and shower facilities on site.

CRITICAL FUNCTIONS

During any event UAPD will continually evaluate, update and prioritize critical functions of the department. UAPD will continue to provide emergency and

police services to that portion of the University community not affected by an ongoing disaster recovery event on a priority-based response.

These functions are required and considered a priority for the general safety and security of the University during any disaster recovery.

- Monitoring and response to campus alarms.
- Monitoring and response to 9-1-1 calls.
- Response to calls involving life and safety issues.
- Vehicle maintenance and operations.
- Communications and computer operations.

CRITICAL EQUIPMENT

The UAPD does not maintain critical equipment for reallocation or use by other departments within the University. UAPD policy dictates the protection of any material assets possessed by the department.

UAPD may have need for equipment outside their capabilities. In such cases resources have been identified and, where appropriate, agreements are in place in order to facilitate request for such resources. These resources include:

- UA Facilities Management.
- UA Grounds and Labor.
- UA Parking and Transportation.
- UA Garage.
- Steward Observatory.
- Tucson Police Department.
- Tucson Fire.
- Arizona Department of Public Safety.
- Pima County Sheriffs Department.
- Pima County Department of Emergency Services.
- Other local, state and federal law enforcement through use of mutual aid.

TELEPHONE LISTS

UAPD maintains an extensive listing of telephone numbers that facilitates notification of University departments and officials, College Deans and Department Heads, other area law enforcement agencies, public utilities, other local governments, and UAPD personnel for call back purposes.

Specific detail lists and process call lists are maintained for incidents that involve the UA Nuclear Reactor Lab, haz/mat spills, explosions, Weapons of Mass Destruction, radiological and other high risk, high impact occurrences.

In addition to telephone lists, UAPD maintains current copies for reference of the following:

- City of Tucson Disaster Plan.
- Pima County Disaster Plan.
- MGIO Emergency Manual.
- State of Arizona Emergency Response and Recovery Plan.
- Pima County Hazard Vulnerability Analysis and Multi-Hazard Mitigation Plan.
- Arizona Health Science Center Floor Plans.
- UA Building Floor Key Plans.
- Pima County Emergency Operations Center Operations Manual.
- UA Building Monitor and After Hours Contact List.

EXTERNAL CONTACTS

UAPD maintains contact with external resources on a regular basis. These resources have already been identified in this annex.

EXTERNAL DEPENDENCIES

UAPD is dependant upon outside agencies for services related to:

- Explosives detection and mitigation.
- Fire suppression.
- Hazardous Material mitigation.
- Hostage negotiation.
- Maintenance of communications equipment.
- Public Utilities.
- Management of special events beyond UAPD capabilities, i.e. football or other large special events.
- Medical emergencies.
- Weapons of Mass Destruction.
- Civil Unrest (dependant upon varying circumstances).
- Major Crime Scene processing.
- Criminal Investigations of extra-ordinary major crimes.

INTERNAL COMMUNICATIONS

UAPD maintains a 24/7 dispatch capability with police and police aide units via a repeated base station, mobile and hand held radios. UAPD has access to four (4) UHF frequencies specifically assigned to the UAPD by the FCC for law

enforcement purposes. All critical personnel are issued digital pagers to facilitate call back via a gang page function. Cellular telephones are required to be maintained by identified department personnel that include command staff.

UAPD also maintains a wireless communication capability with equipped police vehicles via a mobile tactical computer. This system also allows communications externally with the Tucson Police Department and provides secure communications when necessary from the field.

In addition UAPD maintains a self contained mobile command post capable of communications interoperability with other area agencies and remote dispatching should the main dispatching center become disabled. Currently the mobile command post is capable of operating on the VHF, UHF and 800Mhz frequency ranges and creating radio patches among those three frequencies. It is equipped with two wireless telephone systems and current work is in progress to provide wireless facsimile and Internet capabilities.